

**Coventry University School of Design & Media
TKH**

2026/27 Design & Media Excellence Grant

Terms & Conditions

Responsible Office	Finance
Approved By	TKH President
Effective Date	1 June 2026
End Date	30 June 2027
Date of Next Review	May 2027 (for 2027/28 intake)
Version	V1

Preamble — Special Grant; Eligible Cohort; No Precedent

This grant is a special initiative established by the University solely for eligible students admitted to the Coventry University School of Design and Media (Egypt Branch at TKH) for the 2026/2027 intake, subject to meeting the eligibility criteria determined by the University, including any academic, portfolio, admissions, financial, administrative, or other requirements specified by the University.

For the avoidance of doubt, this grant shall apply only to students newly admitted to the applicable intake and shall not apply to students already enrolled at the University before the relevant intake, whether in the same programme or otherwise.

This grant is exceptional and intake-specific in nature. Nothing in these Terms and Conditions shall create any obligation on the University to offer, renew, extend, repeat, replicate, or maintain the same grant, or any similar grant, for any future intake, academic year, programme, cohort, or student category, unless the University expressly determines otherwise in writing.

1. Grant Value

- The grant shall cover 10% of the tuition fees, as determined by the University in accordance with its internal approval processes.
- The grant applies exclusively to tuition fees only and excludes any additional, administrative, non-academic, or ancillary fees.
- The grant shall be applied to tuition fees prior to the application of any other discounts or financial reductions, subject always to the University's rules regarding the combination of grants, discounts, bursaries, scholarships, or other financial support.
- The grant shall be awarded for a maximum duration of four (4) academic years, subject to the student's continued compliance with all eligibility, progression, financial, and retention requirements.
- The approved grant amount, duration, and any specific conditions applicable to the student shall be clearly stated in the official Grant Award Letter.

2. Applicable Fees

- The grant applies only to tuition fees for the approved academic programme.
- The grant does not cover the following additional fees, including but not limited to:
 - Application fees
 - Registration fees
 - Medical insurance fees
 - Lab and technology fees
 - Non-academic fees
 - Transportation fees

3. Combination with Other Financial Support

Unless the University expressly confirms otherwise in writing, this grant may not be combined, stacked, or used cumulatively with any other scholarship, bursary, grant, discount, fee reduction, sponsorship, or other form of financial support offered by the University or any third party in relation to the same tuition fees.

Where the University permits the combination of this grant with any other financial support, the University shall determine the order of application and the maximum total financial benefit available, and its decision in this regard shall be final and shall prevail.

4. Disbursement of Grant

- The grant amount shall be applied directly to the student's tuition account at the beginning of each academic semester, subject to confirmation of the student's continued eligibility and compliance with all grant requirements at that time.

5. Minimum Requirements to Retain the Grant

- Grant eligibility is limited to students admitted to the 2026/2027 intake for the Coventry University School of Design and Media (Egypt Branch at TKH), subject to meeting the required portfolio criteria and any other eligibility requirements determined by the University.
- Students must remain actively enrolled in the approved academic programme and must demonstrate satisfactory academic progression in each academic year in order to retain the grant.
- Students who are granted an approved temporary withdrawal may retain the grant only where the University expressly confirms this in writing, and in all cases such retention shall remain subject to re-enrolment and continued compliance upon resumption of studies.
- The student must pay all tuition fees and any outstanding balances on time and in accordance with the deadlines stated in the University Tuition Policy for each academic semester.
- Failure to satisfy the grant requirements may result in one or more of the following actions, at the University's sole discretion:
 - Reduction of the grant value
 - Temporary suspension of the grant
 - Full cancellation of the grant

6. Change of Programme, Deferral, Interruption, or Change of Study Status

The grant is awarded solely in relation to the approved programme, intake, and study status for which it has been granted. Any change in programme, school, mode of study, study load, intake, deferral of entry, interruption of studies, repetition of study period, suspension, withdrawal, or any other material change in the student's academic status may result in the reassessment, suspension, adjustment, or cancellation of the grant at the University's sole discretion. The University's determination in such circumstances shall be final.

Foundation students may retain the grant if they change their academic program only at the point of progression from the foundation year into Year One / Level 4, provided the new program is within the Coventry University School of Design and Media. Any academic program change from Year One / Level 4 onwards, or any transfer outside the Coventry University School of Design and Media, shall be treated as a new admission and will result in automatic forfeiture of the grant, as the student will no longer meet the 2026/2027 intake eligibility criteria.

7. Payment Responsibility

- Students remain fully responsible for settling any outstanding tuition balance after grant deduction within the deadlines specified in the University Tuition Policy.
- The grant does not remove, reduce, or suspend the student's obligation to comply with all payment deadlines, financial procedures, and applicable University policies.
- Any consequences of late payment or non-payment, including but not limited to financial penalties, registration holds, suspension, or termination of enrolment, shall be governed by the University's applicable tuition, financial, and registration policies.

University Tuition Policy:

- <https://tkh.edu.eg/wp-content/uploads/2019/02/TKH-Tuition-Policy>

8. Withdrawal, Refunds, and Recovery of Grant Amounts

- The University reserves the right to reclaim, reverse, or recover any granted amounts, in whole or in part, in cases involving:
 - Academic misconduct or disciplinary misconduct
 - Fraud, misrepresentation, or submission of inaccurate, incomplete, misleading, or falsified information
 - Submission of invalid or misleading portfolio materials or supporting documents
 - Breach of these Terms and Conditions
 - Breach of applicable University policies or regulations

University Refund Policy:

- <https://tkh.edu.eg/wp-content/uploads/2019/02/TKH-Refund-Policy>

9. Misrepresentation, Fraud, and Misconduct

The grant award is conditional on the accuracy, completeness, and authenticity of all information, portfolio materials, declarations, and supporting documents provided by the student in connection with admission and grant eligibility.

- The University reserves the right to withdraw, suspend, or cancel the grant at any stage where any such information, material, or document is found to be inaccurate, incomplete,

misleading, fraudulent, or otherwise invalid, regardless of whether such inaccuracy or misrepresentation was intentional.

- The University further reserves the right to suspend, adjust, withdraw, or cancel the grant where the student is found responsible for serious misconduct, academic misconduct, disciplinary misconduct, or breach of University regulations, following the applicable institutional process.
- Any amounts already disbursed may be reclaimed in full in such circumstances, and the University's decision following the applicable institutional process shall be final.

10. Non-Transferability; No Cash Alternative; No Retrospective Effect

The grant is personal to the eligible student and is non-transferable. It may not be exchanged, reassigned, transferred, converted into cash, credited toward non-tuition items, or applied to another student, academic programme, intake, semester, or academic year unless expressly approved in writing by the University.

The grant has no cash value and shall not apply retrospectively to tuition fees, semesters, or academic periods preceding the approved grant award. No cash alternative shall be offered in substitution for the grant under any circumstances.

11. Administrative Finality and University Discretion

The University's decisions on all matters relating to eligibility, continuation, adjustment, suspension, cancellation, interpretation of the grant criteria, and grant administration shall be made in accordance with applicable institutional processes and, where made in accordance with such processes, shall be final and binding on the student.

The University's exercise of any discretion under these Terms and Conditions shall not be construed as creating any obligation to exercise such discretion in the same manner in future cases or for future cohorts.

12. Changes to Grant Scheme

- The University reserves the right to amend, revise, suspend, withdraw, or discontinue this grant scheme, including its values, eligibility criteria, continuation requirements, or other financial terms, for future applicants, future intakes, future academic years, or future cohorts at its discretion.
- No such amendment, revision, suspension, withdrawal, or discontinuation shall create any entitlement for any future applicant unless expressly stated by the University in writing.
- Any changes affecting students already awarded the grant shall apply only where:
 - Expressly provided in these Terms and Conditions; or
 - Required by applicable law or regulation; or
 - Necessary to correct an administrative error or to prevent misuse of the grant scheme; or
 - Otherwise permitted under applicable University policies and regulations.

13. Acceptance of Financial Terms

Acceptance of the grant by the student, whether by countersigning the Grant Award Letter or by registering and enrolling following the grant offer, constitutes full, unconditional acknowledgment and acceptance of:

- These Terms and Conditions in their entirety;
- The Grant Award Letter and all conditions stated therein;
- All applicable financial obligations arising from the grant;
- The University Tuition Policy and Refund Policy, as amended from time to time;
- All applicable University policies, student regulations, disciplinary rules, and institutional requirements.

14. Relationship with University Policies and Regulations

These Terms and Conditions shall be read together with all applicable University policies, regulations, procedures, and student rules, including the Tuition Policy and Refund Policy, each as amended from time to time. All such policies and regulations shall continue to apply in full, except to the extent that any provision of these Terms and Conditions expressly conflicts with a specific provision of an applicable University policy or regulation in relation to this grant, in which case these Terms and Conditions shall prevail solely in relation to this grant and only to the extent of that conflict.